



March 20, 2025

## Request for Formal Bid:

Barbour County Schools is seeking proposals from qualified individuals or organizations to provide services as an i-Ready Math Coach for middle schools only. This role is critical in supporting our ongoing efforts to enhance educational outcomes and ensure the success of our students and staff.

### Itinerant Middle School i-Ready Math coach's responsibilities include:

- Providing comprehensive math coaching to all middle school teachers
- Devote between 15-20 days of coaching (onsite and remote) between August 11, 2025 and May 30, 2026 during the instructional calendar
- Collaborating with the secondary curriculum director to support systems to increase math proficiency
- Supporting teachers: Coaching and mentoring teachers to improve their teaching practices
- Developing instruction: Creating and implementing effective math programs for teachers and students
- Modeling: Demonstrating evidence-based instructional strategies for teachers
- Analyzing data: Using data to help teachers differentiate instruction and identify students who need extra help
- Providing resources: Helping teachers find effective resources for their classrooms
- Monitoring progress: Tracking student progress through assessments

Math coach may also work on:

- Developing and coordinating specific Curriculum Associates i-Ready math curriculum
- Designing and implementing math interventions aligned with i-Ready math curriculum
- Teaching teachers how to accommodate and differentiate their instruction

### Requirements

Prospective bidders must meet the following criteria:

- Demonstrated experience in school improvement and educational leadership.
- Demonstrate ability to provide coaching in i-Ready Math from Curriculum Associates with fidelity
- Strong communication and interpersonal skills – must model effective teaching during each coaching cycle
- Ability to work collaboratively with diverse stakeholders.
- Relevant educational qualifications and certifications.

### Submission Guidelines

Interested parties should submit a detailed proposal including:

- An overview of your qualifications and experience.
- Provide evidence of successful coaching in the i-Ready curriculum
- Examples of past successes in similar roles.
- A proposed timeline and budget for the project.
- References from previous clients.

### Deadline

All proposals must be submitted by 4:00 pm on Friday, March 28, 2025. Submissions should be sent to: Michelle Fleming at [mlflein@k12.wv.us](mailto:mlflein@k12.wv.us)

### Selection Process

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Proposals will be reviewed by a committee of stakeholders. The selection will be based on the past working history in public school systems, qualifications, experience, approach, and proposed budget.

We look forward to receiving your proposal and partnering with you to drive meaningful improvements in the middle school math program.